

STEPS

Skills for Tertiary Education Preparatory Studies (STEPS)



BE WHAT YOU WANT TO BE

WHAT IS STEPS?

Skills for Tertiary Education Preparatory Studies (STEPS) is suitable for those of you who want to undertake tertiary study and may be:

- returning to work after some time away
- keen to meet prerequisite subjects for your desired degree
- need some additional support to gain the confidence and skills to successfully enter and undertake university study.

Upon successful completion of STEPS, you will gain entry to CQUniversity Australia's diploma or degree programs through the CQUniversity direct entry process for those programs where direct entry is available. Entry to CQUniversity programs will be in accordance with specific undergraduate program entry requirements and successful completion of courses applicable to the program of choice. You will be advised of the appropriate study plan to facilitate the career pathway to which they aspire. You can choose to study in a full-time or part-time capacity in term 1, 2 or 3 of the academic calendar year, dependent on course availability.

WHICH CAMPUS IS THE PROGRAM AVAILABLE AT?

The STEPS program is available internally at CQUniversity Bundaberg, Emerald, Gladstone, Mackay, Noosa and Rockhampton. The program can also be studied by distance education.



WHAT SUPPORT IS AVAILABLE TO ME?

The STEPS program aims to provide you with the confidence, knowledge and skills you will need to begin a university degree. If you do need extra support while studying STEPS, your Access Coordinator and lecturers are available to offer assistance.

While completing the STEPS program, you have the support of a committed team of STEPS staff to guide you through the program. You will learn to access CQUniversity's internet based learning forums and make contact with other STEPS students, giving you the opportunity to discuss issues and make friends. As a STEPS student, you also have access to a wide range of student support services should you require them.

WHAT COSTS ARE INVOLVED IN UNDERTAKING THE PROGRAM?

The STEPS program is FREE of tuition fees. However, there are associated costs with textbooks, stationery, photocopying and printing. For more information on the associated costs please contact the STEPS Administrative Officer on 07 4150 7149.

WHAT STUDY AREAS ARE COVERED IN THE PROGRAM?

STEPS covers academic communication, mathematics, sciences, computing, independent learning skills, study skills and library/online information literacy skills. Courses include:

- Preparation Skills for University
- Essay Writing for University
- Technical Writing for University
- Fundamental Mathematics for University
- Intermediate Mathematics for University
- Technical Mathematics for University
- Computing Skills for University
- Positive Learning for University
- Introductory Physics
- Introductory Biology
- Introductory Chemistry
- Foundation Science

HOW LONG DOES THE PROGRAM TAKE?

One term (12 weeks) full-time or two terms (24 weeks) part-time. Courses to be completed within two years (6 terms) from commencement.

Standard full-time completion: 0.5 year (one term of 12 weeks)

Standard part-time completion: One year (two terms of 12 weeks each)

WHEN IS IT OFFERED?

Term 1, 2, 3 (Distance only term 3)

WHAT FINANCIAL ASSISTANCE IS AVAILABLE TO ME?

The STEPS program is a Centrelink approved program. You may be eligible for various forms of financial support while undertaking the program. For more information, call Centrelink on 131021 or visit their website at www.centrelink.gov.au.



AM I ELIGIBLE?

To be eligible for STEPS, you must be:

- 18 years of age in the year of enrolment;
- an Australian/New Zealand citizen;
- a permanent resident; or
- a holder of a humanitarian visa.

You will be required to undertake a diagnostic entrance assessment for literacy, numeracy and computing competence. You will also participate in an individual interview. This assessment will guide the planning of an individual program of study which will meet the minimum entry requirements for the CQUniversity undergraduate program of choice.

AFTER THE COMPLETION OF THE PROGRAM WHAT WILL I HAVE?

You must successfully complete four STEPS courses (one core course and three elective courses) to be eligible for a Certificate of Completion.

TESTIMONIALS



Kate Wilson

Kate is still actively mapping her future by completing the STEPS preparatory program at CQUniversity, with a view of enrolling in a nursing degree and working in an emergency department or small country town hospital

'STEPS has helped me to have confidence in myself and in my ability to study and complete assessment.'

'The best aspects of my STEPS journey included finding new friends, completing challenges, becoming more self aware and learning that I can do anything.'



Nicole Bonney

'I enrolled in STEPS with a specific undergrad program in mind. I would like to study something along the lines of 'social inequity' and there are a couple of Bachelor of International Studies courses around the state that look promising. I would like to do some work with an NGO. In saying

that, some of the science courses such as Environmental Science and Geology look pretty exciting as well. So many possibilities.'

'STEPS has been a great confidence booster to get back into the undergraduate study frame of mind. As it's been so long since I've done any schooling, the referencing is especially important.'



Steven Roberts

'After a sudden illness, I chose to do STEPS as I felt I could do more in my life, so CQUniversity was the next step. I am presently doing the Bachelor of Learning Management in secondary/vocational education and training with a major in Geography at CQUniversity Gladstone.'

'My goal is to complete my degree and teach and hopefully inspire people to do more in their lives.'

'STEPS helped me understand that I could do this and that I wasn't alone, that I was given the tools to reach for my goal and achieve it.'

'I now see a new direction in life which is both achievable and exciting. I would strongly recommend anyone wishing to take that first step into a new world, to do STEPS as it will open up many new exciting aspects to explore at university.'

WHY STUDY WITH CQUniversity?

There has never been a better time to become a university graduate. With increased employability, transferable skills, job satisfaction and salaries, university study offers a chance to get ahead in the job market and get the career you have always dreamed of.

CQUniversity understands that everyone's circumstances are different, and we are committed to making study fit with your personal commitments and learning style. By offering part-time, full-time, on-campus and distance education, with the option of fast tracking your degree by studying during term 3 we give you the flexibility to study when and where it suits you.

CQUniversity Australia is opening its doors more widely, making university even more accessible and applicable to more people. With approximately 100 different degrees that will ensure you are 'work ready', CQUniversity offers one of the best mixes of classroom and workplace learning across all Australian universities.

No matter whether you're just finishing school or thinking of taking up a new challenge, CQUniversity helps you be what you want to be.

HOW DO I ENROL?

To enrol, visit www.steps.cqu.edu.au and download an application form or contact 13CQUni 13 27 86 for more information.

FOR MORE INFORMATION

To find out more information about these new programs and to keep up to date with new developments please contact us on 13CQUni 13 27 86 or visit www.cqu.edu.au/steps.